



आईटीआईलिमिटेड ITI Limited  
पंजीकृतएवंनिगमितकार्यालय Registered & Corporate Office  
आईटीआईभवन, दूरवाणीनगर, ITI Bhavan, Dooravaninagar  
बेंगलूरु Bengaluru -560 016

Corporate HR Policy Circular No. 622 Date: 08-05-2023

Sub: Extension of Online submission of joint Option Form under para 11(3) and para 11(4) of EPS-95 pursuant to Hon'ble Supreme Court Judgement dated 04.11.2022 and **deleting and re-submitting** application for validation of Option/ Joint Option-reg.

In furtherance to this department Circulars No.611, 613, 618 and 620 dated 31/01/2023, 09.02.2023,29/03/2023 and 20/04/2023 respectively w.r.t. Joint Option form submission under para11 (3) and para 11(4) of EPS-95, the following is furnished for the information of all:-

1. EPFO has now given option for **deleting and re-submitting** application for validation of option/joint option vide Ref.No. Pension/PoHW/2023/69114/615 dated 03/05/2023 [copy attached]. However, this button can be used only if the employer, i.e ITI LTD has not acted on the application submitted by the employee. Where employer, i.e, ITI LTD has already acted on the application, the employee will not be able to use the delete button.
2. For those Employees/Ex-employee who had worked in multiple units or organisation are requested to add those details while filing the application itself. If any Employee/Ex-employee who did not fill up the old service details, kindly apply a fresh application again after deleting the submitted application. While filling the service details mention unique 22 digit EPS Account number also, for ITI LTD units EPS Account number Format is mentioned below.

ITI BANGALORE PYKRP000003200000XXXXX  
ITI RAEBARELI UPLKO0004699000000XXXXX  
ITI MANKAPUR UPGKP00135100000XXXXX  
ITI NAINI UPALD0004136000000XXXX  
ITI PALAKKAD KRKKD000403900000XXXXX

Mention the unique 5 digit pension A/C number in the format given above. Please confirm with the respective PF Section for correct details.

Since EPFO has now extended the last date for submission of joint option under para 11(3) and 11(4) of EPS 1995 till **26<sup>th</sup> June, 2023**. All Employees / Ex-employees are hereby requested to correct or upload details in the application by filing fresh application latest by **15/06/2023**, so that employer, i.e, ITI LTD can proceed the verification and approval of the application on time.

  
**Brig. Girish Suri (Retd.)**  
**General Manager-HR**

Encl: EPFO Circular No. Pension/PoHW/2023/69114/615 dated 03/05/2023

To: All Unit Heads / Unit HR Heads/ Functional Heads of Corporate Office  
All employees /ex-employees through website.

Copy to: PS to CMD/ D-P/D-H/D-F/D-M/CVO- for kind information

Shared by Parveen Kohli



कर्मचारी भविष्य निधि संगठन  
**EMPLOYEES' PROVIDENT FUND ORGANISATION**  
श्रम एवं रोजगार मंत्रालय, भारत सरकार  
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA  
मुख्य कार्यालय/Head Office  
भविष्य निधि भवन, 14, भिकाजी कामा प्लेस, नई दिल्ली-110066  
Bhavishya Nidhi Bhawan, 14, Bhikaiji Cama Place, New Delhi-110066  
Website: [www.epfindia.gov.in](http://www.epfindia.gov.in), [www.epfindia.nic.in](http://www.epfindia.nic.in)



No. Pensiion/PoHW/2023/69114 / 1615

Date: - 03.05.2023

To,

03 MAY 2023

All Addl. CPFCs, Zonal Offices.  
All RPFCs / OICs, Regional Offices.

**Sub: Deleting and Re-submitting Application for Validation of Option / Joint Option – reg.**

Madam/ Sir,

Many representations have been received from pensioners / members with request to provide online facility to correct errors in their Applications for Validation of Option / Joint Option and to file uploads.

2. Accordingly, in the online functionality, a button for '**Delete Application**' has been provided to the employees. The employee after deleting application can, thereafter, if he/she so desires, file a fresh Application for Validation of Option / Joint Option with correct details / uploads.

3. However, this button can be used only if the employer has not acted on the Application for Validation of Option / Joint Option submitted by the employee.

4. Where employer has already acted on the Application for Validation of Option / Joint Option, the employee won't be able to use the Delete Button. However, even in such cases, employee will be provided opportunity to rectify the errors after the scrutiny of Application for Validation of Option / Joint Option by the Field Offices as per the HO circular dated 23.04.2023 (Sr. No. 18 of 2023-24).

This is for information and necessary actions please.

**[This issues with the approval of CPFC]**

Yours faithfully,

(Aprajita Jaggi)

Regional P.F. Commissioner-I (Pension)

**Copy to:-**

1. PS to CPFC
2. FA & CAO, CVO, Director (PDNASS), All ZTIs, All ACC (HQ)s and ACCs at H.O
3. ACC-HQ (IS), ACC-IS: To display the following message on EPFO website:

*"A delete button has been provided to the employees to delete Application for Validation of Option / Joint Option so that if they so desire, they may file afresh after correcting errors. This functionality is available provided employer has not acted upon the Application for Validation of Option / Joint Option so far"*

4. Rajbhasha Section : For providing Version in Hindi.