



# ITI LIMITED

(A Govt. of India Undertaking)  
REGD & CORPORATE OFFICE  
ITI BHAVAN, DOORAVANI NAGAR  
BENGALURU – 560016

ITI Limited offers a diverse suite of products, solutions & services across various industry segments. ITI has modern manufacturing infrastructure, equipment & technology at its manufacturing facilities located at Bengaluru, Mankapur, Naini (Prayagraj), Palakkad & Raebareli, a dedicated Research and Development center in Bengaluru and Marketing Services & Projects (MSPs) units spread throughout the country in 25 states locations. You may visit our website <https://www.itilttd.in> for further information.

The Company is looking for creative and talented Legal Professional in the following positions:-

Position	Vacancy	Mandatory Qualification	Experience	Terms of Appointment
Dy. General Manager/Addl General Manager (Legal) (Grade VII/VIII)	One	Graduate in Law	Post Qualification executive experience of minimum of 15 years in the Legal Department of medium /large industry or legal associate /legal consultant in an Advocate's or Solicitor's office or in the Legal Department of Central/State Government for DGM and 18 years for AGM.	Tenure for a period of 5 Years with provision for absorption in the regular rolls of the Company.

Note: In case of practicing advocates (i) copy of the Bar Council Registration Certificate and (ii) a certificate from Bar Association of which the candidate is a member or a certificate issued by the presiding officer of a Court before which the candidate has practiced for the required period should be submitted along with application.

## JOB DESCRIPTION

- This incumbent will assist top Management in terms of proactive inputs for the legal portfolio inclusive of compliance reporting, drafting, vetting of agreements, contracts etc. Besides assistance on a macro basis, will independently handle the complete legal portfolio.
- Participate in Contract negotiations, coordinating with external counsel and liaison with various authorities in the preparation, negotiation and completion of all legal documents with respect to all legal practices and areas such as Telecom Law, IP Law, IT Law, Taxation, Contract Law, Commercial Law, Company Law, Criminal Law, Employment Law etc.
- The role includes understanding of the business environment in totality and additional value from a proactive point of view from the legal perspective. In this context, the mandate will consist of advisory functions in terms of structuring potential contracts/business situations in an effort to take care of the commercial interest and regulatory environment and also to pro actively avoid potential legal / litigation linked situations.
- The regulatory responsibilities will be part and parcel of the job.

## **POSITION AND PAY SCALE**

AGM : Total emoluments at Rs.86617 (Basic+DA+HRA) at the minimum of the Pay Scale of Rs.18500-450-23900 (pre-revised), plus CCA and other allowances and perks as per the Company's prevailing rules. CTC : Rs17.60 Lakhs

DGM : Total emoluments at Rs. 81935 (Basic+DA+HRA) at the minimum of the Pay Scale of Rs.17500-400-22300 (pre-revised), plus CCA and other allowances and perks as per the Company's prevailing rules. CTC : Rs.16.66 Lakhs

## **UPPER AGE LIMIT**

Below 50 years for AGM and DGM (Upper age limit will be relaxable by 3 years for OBC candidates (Non-Creamy layer) and 5 years for SC/ST/ Physically Challenged and Ex. Defence Service personnel in accordance with the Government of India guidelines.

## **GENERAL CONDITIONS:**

1. Only Indian Nationals need apply. Mere submission of application will not entail right for claiming appointment.
2. Reservations for SC/ST/OBC (Non Creamy Layer), EWS and Persons with disabilities (PWD) / Ex Servicemen category exists as per Government of India Guidelines. Candidates belonging to OBC-Non Creamy Layer Category are required to submit latest OBC Non Creamy layer certificate from a competent authority in the prescribed format.
3. Educational Qualification and Age limit prescribed is as on the date of Advertisement.
4. Experience limit prescribed is on the last date of advertisement.
5. Relaxation in Age / Experience / Qualification may be considered at the sole discretion of the Management.
6. The company reserves the right to consider only those candidates for interview who according to its decision rank high in terms of eligibility criteria.
7. Decision of the Company with regard to eligibility of candidates will be final. Mere eligibility will not entitle any candidates for admission to interview or selection.
8. Company reserves the right to fill all or partially or not to fill any of the post/s. The number of post to be filled may decrease or increase depending on the actual/future requirements of the company.
9. Candidates will be considered for the interview in the appropriate / lower level of Grade / Designation depending on the experience, salary drawn and position held by them.
10. Out of the total period of experience stipulated, candidates should have completed at least one year of service in the company's comparable equivalent next lower Grade / Position and scale of pay
11. Applications with insufficient information/incomplete will be rejected.
12. Canvassing in any form will disqualify the candidature
13. Court of Jurisdiction for any dispute / cause will be at Bangalore  
Any corrigendum/Addendum, if any, will be hosted/published on ITI website. Candidates are requested to visit the website regularly for updates.

## MEDICAL STANDARD

Applicants should be of sound health and should meet the medical standard prescribed by the Company. Appointment of selected candidates will be subject to medical fitness duly certified by the Company's Medical Officers. No relaxation in health standard is allowed.

## HOW TO APPLY AND IMPORTANT INSTRUCTIONS FOR CANDIDATES

APPLICATIONS SHOULD BE SUBMITTED THROUGH ONLINE.

In addition to submission of online application, the candidates are requested to submit hardcopies of application along with required documents as per the list below in the following address. Without hard copies of application with relevant documents candidates will not be included in the shortlist. Last date for submission of on line application is on 07.10.2020 and receipt of hard copies of application along with copies of certificates is on 10.10.2020 **No application fee required.**

ADDL. GENERAL MANAGER-HR  
ITI LIMITED, REGD & CORPORATE OFFICE  
ITI BHAVAN, DOORAVANI NAGAR, BENGALURU – 560016

Hardcopies of application should be accompanied with the following:-

- (I) Self Attested photocopies of certificates and Marks Sheets in proof of Educational Qualification (X standard / SSLC **and onwards**) and Self attested Photocopies of Experience Certificate/s with a latest salary certificate containing detailed particulars of Basic Pay, Scale of Pay, Perks etc. Originals should be produced for verification at the time of interview.
- (II) SC/ST category candidates should attach self attested photocopy of Caste Certificate issued by the Competent Authority. Originals should be produced for verification at the time of interview.
- (III) OBC (Non-Creamy Layer) category candidates should attach self attested photocopy of valid OBC NCL certificate issued by the Competent Authority in the prescribed format. Originals should be produced for verification at the time of interview.
- (IV) EWS Candidates should attach self attested photocopy of valid Income and Asset certificate issued by the Competent Authority in the prescribed format as per Annexure – 1 of DoPT Circular No.36039/1/2019-Esst(Res) dated 31.01.2019.
- (V) PWD category candidates should attach self attested photocopy of valid disability certificates issued by the Competent Authority in the prescribed format. Originals should be produced for verification at the time of interview.
- (VI) Ex-Service Category candidates should attach self attested copy of Service Certificate. Original should be produced at the time of interview for verification.
- (VII) In case of candidates from Government / Quasi Government / PSU, 'No objection letter' from the present Employer has to be produced at the time of interview.